

## Tip Sheet: **REPORT\_Active\_Studies\_forStudyTeam**

- Navigate to the **Custom Reports** tab, under the Reports menu on the IRB page
- Under Active Studies Report, click on “**REPORT\_Active\_Studies\_forStudyTeam**” link

▲ Name	Result Type	Description	
<b>REPORT_Active_Studies_forStudyTeam</b>	IRB Submission	For study team members: Includes all active studies you have access to. Migrated External IRB studies that are now Discarded (in IRB8.2.4) will NOT appear in this report, but the active sites related to them will appear.	▶
REPORT_ALL_Modifications_Associated_To_A_Study	IRB Submission	Change search parameters to display all modifications associated to a study.	▶
REPORT_Studies_with_specific_funding_source	IRB Submission	All currently active studies; Change Parameters to search by Funding Source and/or Local Funding Source.	▶
REPORT_Studies_Expiring_within_90_days	IRB Submission	Active studies expiring within the next 90 days	▶
REPORT_Studies_that_Lapsed_in_Last_12_months	Continuing Review Deadline Passed	For Initial studies that have been Approved where the Continuing Review Deadline has passed. Executed as part of a daily scheduled task against those submissions that have passed their continuing review deadline - this does not apply to Active SITE submissions at this time.	▶

- This report will list all studies you have access to as a Reader (Guest List) or Editor (Study Team)
- If anyone on the “Account Disabled” columns (highlighted below) is set to “True”, please follow either of the steps below:
  - To remove these personnel from your study, create a MOD with scope: Study Team Member Information, and remove the personnel from the study team. **Remember: Only the PI or the PI Proxy can submit this MOD.**
  - To change the Account Disabled status from True to False, please send an email to RIDI via [resinfo@med.miami.edu](mailto:resinfo@med.miami.edu), or call 305-243-2314 to have the personnel reactivated. **Remember: Only users with active Cane IDs can access the system and can be reactivated.**

Filter by Investigator Firs  + Add Filter ✖ Clear All

Change Parameters Export

ID	Obsolete External IRB ID	Name	Investigator First Name	Investigator Last Name	Investigator Account Disabled	Project State	Date Approved	Date Site Approved	Date Expiration	Date Site Expiration	Funding Source(s)	Local Funding Sources	Editors	Guest List	Study Team Members First Name	Study Team Members Last Name	Study Team Members Account Disabled
20200774		Testing External IRB Dates	UMTest	Princ Investigator (pi)	False	Active							UMTest StudyStaff1 (ss1) Kanchan Sakhrani UMTest Princ Investigator (pi)	Yolanda Davis Luis Rochel CTGOVUM CTD Group Helen Miletic UMTest AncillaryRev4 (anc4) Johanna Stamates	UMTest	StudyStaff1 (ss1)	True
20200776		test dates 2	UMTest	Princ Investigator (pi)	False	Active							UMTest StudyStaff1 (ss1) Kanchan Sakhrani UMTest Princ Investigator (pi)	Yolanda Davis Luis Rochel CTGOVUM CTD Group Helen Miletic UMTest AncillaryRev4 (anc4) Johanna Stamates	UMTest	StudyStaff1 (ss1)	True

2 items

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